Meeting Minutes

# Weekly Meeting with team/Supervisor

# Meeting No: 6

## Meeting Details

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| Date: | 04/09/2023 |
| Venue: | RMIT Building 14.10.31 |
| Attendees: | Keely Smith (s3898340)  Tanya Tran (s3843142)  Huy Do (s3894502)  Kevin Chen (s3780646)  Antoni Giannakopoulos (Toni) (s3895923)  Myat Theingi Nwe (Gigi) (s3963447) |
| Apologies: | Alessio (Supervisor) |

## Information / Decisions

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| No. | Item |
| 1 | Discuss group availability to set up scrum meeting with tutor for this week |
| 2 | Keely (team leader) addressed a few concerns that the whole group need to improve on leading up to the next milestone submission:   * Team communication: There has been a lack of discussion or any communication between members which has caused confusion and overlaps in the workload people are tasked to complete. The whole group has agreed that our communication needs improving, and we’ll work towards this * Switching group meetings from discord channel to MS Teams instead: For convenience and consistency * Reassigning tasks from the project board: Due to mix communication / lack of, the front-end and back-end team need to reassign tasks so that there are no cross overs and duplicates of the same workload * Update project board: Since receiving feedback from the tutor in the previous scrum meeting, the project board needs significant improvement. |
| 3 | Discussed what everyone has worked on so far:  Kevin – conduct further research on NPM Modules and React to grasp better understanding  Gigi – created the framework for shopping cart and checkout page --> needs to convert TypeScript files to JavaScript  Toni – looked at lambda functions on AWS, will get API done by end of the week  Huy – worked on basic models and MVC, the shopping cart feature (backend) --> calling items, adding and removing them  Keely – was working on MVC but Huy completed it instead --> will be working off Huy’s work after his branch is merged to main  Tanya – Worked on logo design for SuperPrice, merged landing page branch to main, will be working on the signup page next |

## Action Items

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| No. | Item | Who | By |
| 1 | Set up meeting w/ tutor on MS Teams and send calendar invite for 12:30PM Wednesday | Keely | 04/09/2023 |
| 2 | Update project board w/ detailed checklists in each issue | Keely & Tanya | 06/09/2023 |